HIGHLEY PARISH COUNCIL

Clerk: Mrs. H. Bowkett

Severn Centre, Bridgnorth Road, Highley, Nr. Bridgnorth WV16 6JG

Email: [clerk@highleyparish.co.uk](mailto:clerk@highleyparish.co.uk)

Phone: 07496821159

To: Highley Parish Councillors

The Public and Press

You are summoned to attend **the meeting of Highley Parish Council** which will be held on Tuesday 6th of December 2022 at 7.00pm at the Severn Centre, Highley for the transactionof businessas set out in the agenda below.

Members of the public are invited to address the Council at the start of the meeting. If you wish to speak at the meeting, please contact clerk/chair prior to the start of the meeting.

Holly Bowkett

Clerk Highley Parish Council.

**Agenda**

**00. Parishioners Time**

**Speaking at a Meeting** - You do not have the right to speak at a meeting unless invited to do so by the Council.

***Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member’s interest maintained by the monitoring officer.***

**01.Apologies and reasons for Absence**

**02.Co-option of Parish Councillor – one vacancy, application forwarded again.**

**03.To confirm the minutes of the meetings dated 1st November 2022**

**04. The Severn Centre- report and previous meeting notes – To be circulated. Halo Representative Invited to attend**

**05. Shropshire Councillors Report- To be circulated**

**05. Matters Arising**

Streetlighting- Update from Cllr. Rodgers

Upcoming roadworks on B4555- Notes Circulated

January Community Drop-In session- Cllr Vinall

Environmental Working Group- Latest Notes circulated

Persistent Vandalism and Nuisance to Parishioner- Information Circulated

**06. Correspondence**

Highways Communication and Engagement officer- Upcoming Road works to Barke Street and Station Road

NALC Newsletter- circulated

Street works- Closure of Borle Mill on 9th January for removal of vegetation

TC Homes- Invitation to meet with them

Hannah Thomas- Speed complaint on the B4555- circulated

**07. Highley Medical Centre- Statements to follow- Cllr Vinall**

**08. JSNA Meeting- Notes to follow once received**

**08. To Approve Internal Noticeboard for Severn Centre- Quote Circulated**

**12. Planning**

Reference: 22/05255/FUL (validated: 21/11/2022)

Address: Oak View, Cockshutt Lane, Highley, Bridgnorth, Shropshire, WV16 6JL

Proposal: Erection of a single storey side and rear extension

Applicant: Mr T York (Oak View , Cockshutt Lane, Highley, Shropshire, WV16 6JL)

Reference: 22/05295/FUL

Proposal: Erection of single storey rear extension with new pitch roof to garage and raised flat roof on utility

Applicant: Mr Ivor Langford

Address: 21 Jubilee Drive, Highley, Bridgnorth, Shropshire, WV16 6EU.

**13.Finance:** H. Cordey – Salary, HMRC Tax & NI. OGL – Emails, SJ Maintenance, HPS Noticeboard removal, Installation of Christmas Tree Stand and Installation of Notice Board, BA Shorthouse Skip Hire, EE parish council mobile phone, Eva Store Confidential Shredding, Halo- Youth Club Room Hire, Halo- Office Hire, Plus any cheques that come in prior to the meeting.