HIGHLEY PARISH COUNCIL

An **ordinary meeting of Highley Parish Council** was held on Tuesday 4th June 2024 at 7pm at the Severn Centre, Highley.

**Present:** Cllrs Quinn (Chair), Pinches (Vice-Chair), Marshall, Thakrar, Rodgers, Moore, Edwards, Vinall, Bunn, Hodnett, Stanley, Law

**Clerk:** Alison Palmer

1. **Parishioners Time**

Ms Arequested a response regarding the unreliability of the 125 Diamond bus service when many students and workers are solely reliant on this morning service to get to work and especially examinations at this time of year. Clerk to write to Shropshire Council to request a response regarding the rural services. Ms A also enquired about planning adjacent to her residence which Cllr Quinn explained may be historic but nothing pending currently.

Mr Roy Adlington representing St Marys Church attended to inform the Parish Council of the proposed closure of the burial grounds, due to lack of burial land and costs to purchase new land. A public meeting will be held in the near future. Cllr Quinn requested that Clerk send a written response of acknowledgement.

Mr M firstly stated he was pleased to see regular traffic wardens in the village. He requested that when hedgerows are cut along the B4555 by County Council that they are cut higher than 16ft to prevent rural machinery and heavy goods vehicles continuously losing wing mirrors. Cllr Quinn offered to contact Shropshire Council regarding this. Mr M also requested that signage for The Jack Mytton way be replaced which Cllr Moore offered to chase up with her contact at Shropshire Council. Mr M also enquired about the repair of the CCTV – which Cllr Quinn assured him is all up and working and now has weekly inspections.

**01.Apologies and reasons for Absence** Cllr Aspin, Cllr Hancox No apologies received: James Griffin.It was **RESOLVED TO ACCEPT** these apologies.

**02.To confirm the minutes of the meetings dated Tuesday 7th May 2024**. It was **RESOLVED TO ACCEPT THESE MINUTES** as a true record.

**03. Clerk’s Update**

**04.Correspondence**

1. Gallagher New Insurance Policy

2. Road Closure – B4555 Highley to Chelmarsh 8th – 12th July

3. Road Closure – High St Highley 7th July

4. BKVC dates and criteria preparation for next year

5. Good Councillors Guide 2024

6. The Shropshire Plan

**05. Reports to be circulated.**

1. **Shropshire Councillor Mark Williams report** – A discussion was held to request a collaborative working relationship that suits both County Councillor and Parish Council following release of Cllr Williams report in his absence. Council agreed that we do need representation each month and Clerk and Chair to investigate the legal requirements surrounding County Councillor attendance. It was **RESOLVED TO ACCEPT** to defer any further action until the next meeting as a late agenda item where we can decide how to proceed.
2. **Policing report** – No report received but apologies from PC Nolan following court dates and annual leave and also PCSO Fletcher not being available.

**06. Reports from St Marys Churchyard Group 13/5/24 – Environmental Working Group 15/5/24 - Severn Centre Advisory Board 21/5/2** notes shared prior to meeting.

**07. Reports from Chair network meeting 15/5/24** Update from Cllr Quinn from the virtual meeting of all chairs in county – this was a good environment to share issues.

**08. Grant Application from Highley Repair Café** requested £800 to start the project. It was **RESOLVED TO ACCEPT** to pay the grant in full once banking details have been received.

**09. Training requested** for Chairmanship Skills training – Cllr Pinches September 4th & 25th.

Fundamentals for Councillors training – Cllr Bunn June 13TH It was **RESOLVED TO ACCEPT** the costs for this training.

**10. Electricity and lighting charges:** It was **PROPOSED TO ACCEPT** to move completely to Shropshire as an electricity provider for ANPR, CCTV cameras and leave Npower after receiving better prices and service. Additional thanks to Cllr Rodgers for his time providing savings for the residents with this service.

**11. Co-Op Building:** Following concerns of leaking gutters, issue with roof/tiles, and drainage issues within the carpark as recently discussed at the Environmental Working Group meeting, It was **PROPOSED TO ACCEPT** to write to the owners communicating these concerns.

**12.** **Planning applications received** 24/01707/FUL DEVELOPMENT PROPOSED: Erection of single storey rear extension and replacement entrance porch LOCATION: 2 Netherton House, Netherton lane, Highley, Bridgnorth, Shropshire, WV16 6DJ. OS REFERENCE: 373599 - 282983 APPLICANT: Ms. Kelly Shaw. **GRANT PERMISSION.**

**13. Finance:**

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| EE | Mobile Phone | 41.47 inc. |
| Holly Bowkett | Salary | £1020.22 |
| Alison Palmer | Salary | £848.02 |
| Technical Services | ANPR equipment (Insurance) | £1,736.16inc |
| Victoria Turner | Internal Audit | £250.00 |
| Shropshire Council | Electricity 1st quarter | £2,771.83 |
| Shropshire Council | Removal of dangerous pole Sycamore | £364.17 |
| Highley Repair Café | GRANT | £800.00 |
| Rialtas Clerk Training | Close Down Finance | £227.60inc |
| Protect Signs | Litter Picker Signs | £178.37 inc |
| RJM Contracts | Village Maintenance match-fund | £1,500.00 inc |
| Amazon | Tomato/Plant food | £29.67 inc |
| Amazon | Highley In Bloom Prizes (sponsored by Sonny Costcutter/Highley Garage | £93.72 |

It was **RESOLVED TO ACCEPT** to make these payments.

Signed………………………………………………………………. date………………………………………………