

# **HIGHLEY PARISH COUNCIL**

An Ordinary meeting of Highley Parish Council was held on Tuesday 7<sup>th</sup> November 2017 at 6pm at the Severn Centre, Highley.

**Present:** Cllr. D.Tremellen – Chair, Cllrs. R.Honeybourne, A.Honeybourne, D.Thakrar, G.Court, P.Atkinson, M.Brooks, N.Barker, J.Law, T.Holford  
Clerk: Mrs.E.Preston  
Parishioners: 2

**00. Parishioners Time** – Mr.G.Dambrauskas and Mrs. Dennis attended the meeting to express to the Parish Council their concerns regarding the proposed development on Carlton Rise Highley. Mr.Dambrauskas said that he was speaking on behalf of a number of residents who thought that the proposed planning application would have a detrimental visual impact upon the Carlton Rise cul-de-sac. They were also concerned that the nearby roads would struggle with the school run traffic demands which suffer from congestion.

**Declaration of Pecuniary interests:** Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interest maintained by the monitoring officer.

**01. Apologies for absence.** Apologies received Cllr.R.Broome, J.Marshall, D.Bache, and M.Phipson Personal. **RESOLVED** to accept apologies

**02. Nicola Fisher – Community Enablement Officer – Local Plan.**

Nicola Fisher attended the meeting to explain about the Local Plan Review. She gave a presentation on the Review and how it was now to be carried out and explained the importance of the Plan. General Feedback on the original document had shown Shropshire Council that the document was not easy to understand so it had been agreed to pare back the document to be more specific to areas. The new plan would be able to be updated at any time by Clerks. A further meeting to be held to complete the review.

Chair suspended the meeting for 5 minutes.

Meeting resumed at 7.00pm

**03. To confirm the minutes of the meeting dated 3<sup>rd</sup> October 2017.** Following Amendments from Cllr. R.Honeybourne changing the word Finance to Revenue at 08, page 3 paragraph one, changing the name of parishioners attendee from Mrs.C.Edwards to Mrs.C.Giffiths at 09, page 3, adding the word session after Humanities at 13. Page 3 item two, changing the wording from " Cllr. Honeybourne stated her concern to Cllr. Honeybourne received a complaint" at 11, page 3. It was **RESOLVED** to confirm the minutes as a true and correct record. Chair signed the minutes.

#### **04. Matters arising from minutes:-**

##### Road Safety Schemes

Barrier Repairs Ashleigh Garden –Awaiting further information.

Severn Centre Crossing Point- Shropshire Council - Awaiting start date for the scheme.

Redstone Drive. –This Scheme now to take place in the next financial year

Problem Parking Areas, Woodhill Road, Main Road, High Street, Borle Brook Court, parking bays in the village centre – awaiting a reply from Shropshire Council.

Swimming Pool Update – Nothing to report

CCTV System –Awaiting response from Police and Crime Commissioner regrading grant application

Dog Fouling – Awaiting response from St. Marys PCC on this issue.

Castle Inn – Clerk said she had received concerns regarding the boarding being removed from the windows. This issue had been reported to Shropshire Council and the Police who were looking into the issue.

Skate Park Area surface improvements – no further details

#### **05. Correspondence:**

Shropshire Council advised that they will publish the first round of the Preferred Options consultation in the Local Plan Review in October.

Shropshire Council – Five Year Housing Supply Statement.

Healthwatch Shropshire – Annual Event on 23<sup>rd</sup> November – Anyone wishes to attend please inform the Clerk.

Shropshire RCC – Annual General Meeting 17<sup>th</sup> November t 2.00, the Guildhall Shrewsbury.

Vicky Turner – Shropshire Council Community Enablement Officer –provided information of an Energy Event to be held in Highley n the 17<sup>th</sup> November 2017 at 11.30am to 2.00pm

Severn Centre – Financial statement

Shropshire Council informed the Parish Council that the cost of the elections for 2017 was £2,123.61. This to be paid in April 2018.

Citizens Advice Shropshire – AGM 23<sup>rd</sup> November 6.00pm at the Theatre Severn – Shrewsbury.

Andy Gough – CTV – more information required. A meeting of the Village Maintenance Group to be called to look further into this.

Highley Place Plan – update.

Rural Services Network – Bulletin.

#### **06. To look at any planning applications received.**

17/04797/FUL – Proposed Residential

Development Ltd West of 5 Carlton Rise, Highley – RESOLVED to object on the grounds that the application is out of character with the area and overdevelopment of the site.

17/04945/FUL – Erection of 1 Bungalow. 1 Double garage for existing bungalow (following demolition of existing)

**07. Scout/Brownie Hut – Grant Application – from last meeting** – A quotation had been received from the Scout/Brownie Hut committee of £4,750.00. Chair to contact the committee to ask for more quotations to be received together with the Accounts. To be discussed again when this information is received.

**08. Royal British Legion – Poppy Appeal. RESOLVED** that a grant of £250.00 be given.

**09. Report from Revenue and Resources Committee – Appointment of Maintenance Contractor/CIL Fund Priorities.**

It was **RESOLVED** that the following schemes be recommended to the Parish Council for possible uses of the CIL funds.

1. Improvements to the MUGA – Severn Centre.
2. Improvements to the Crossing near to Ashleigh Gardens/Hollywood Park
3. Play/Youth Facilities – Severn Centre
- 4.

This to be looked at further by the Revenue and Resources Committee.

**RESOLVED** to advertise for expressions of interest for a maintenance contractor to cover all aspects of village maintenance. This to be taken to the next Parish Council meeting for approval.

Cllrs. G.Court, J.Marshall, T.Holford and Clerk to interview prospective contractors to discuss the position.

**10. Shropshire Councillors Report – No report received.**

**11. Finance:**

Viking Direct	Stationary	£39.37
Npower	Street Lighting	£240.52
Turnocks Ltd	Christmas Lights	£252.00
Eon	Street Lights	£112.46
N.Barker	Expenses Planning Training	£20.00
Royal British legion	Donation (137)	£250.00
Post Office Ltd	Tax and National Insurance	£68.86
M.E.Preston	Salary	£910.47
SALC	Planning Training	£325.00
June Guest	Plants	£76.85
T.Gough	Christmas Tree	£350.00
Shropshire RCC	Subscription	£26.00

**RESOLVED** to accept cheques.

**Meeting closed 8.45pm**

Signed .....

Date: .....